



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB #03142023JG Auditorium Lighting Upgrades (3) Locations

DEADLINE: March 14, 2023 @ 2:00 PM, Central Time

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below. It is mandatory that contractor's interested in bidding to attend the pre-bid conference.

Manassas High School, 1111 Manassas Street, Memphis, TN 38107 February 28, 2023 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaJuanna Jones-Sulton, jonessultonlm@scsk12.org and JaNese Graves, gravesj1@scsk12.org by 2:00 PM/CST on March 3, 2023. Subject line of email shall read "Questions –IFB #03142023JGAuditorium Lighting Upgrades (3) Locations". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on March 7, 2023 by 4:00PM.

IMPORTANT DATES:

Bid Release	February 22, 2023
Pre-Bid Meeting	February 28, 2023 @ 9:30 am
Questions or Requests Due	March 3, 2023 @ 2:00pm
Questions and Answers Posted	March 7, 2023 @ 4:00 pm
Bid Due / Bid Deadline	March 14, 2023 @ 2:00 pm

Thank you.
Procurement Services
Memphis-Shelby County Schools